



# THE NIGERIAN-BRITISH CHAMBER OF COMMERCE

NBCC Headquarters, Olubunmi Owa Street,  
off Admiralty Way, Lekki Phase 1, Lagos

Website: [www.nbcc.org.ng](http://www.nbcc.org.ng)

Email: [info@nbcc.org.ng](mailto:info@nbcc.org.ng)

## MEMBERSHIP APPLICATION FORM

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## ***SECTION A - COMPANY CONTACT DETAILS***

*Name of Company:*

*Date of Incorporation:*

*Office Address (include city and state):*

*P.O. Box:*

*Telephone Number:*

*Email:*

*Website:*

## ***SECTION B -COMPANY PROFILE***

*Major Activities:*

1.

2.

3.

*Sector:*

*Turnover for the last  
three years*

*Year 1:*

*Year 2:*

*Year 3:*

*No of Employees:*

*Membership of other Chambers/Associations:*

1.

2.

*Chairman:*

*MD/CEO:*

## ***SECTION C - ACCREDITED REPRESENTATIVE***

*Contact Name:*

*Position:*

*Department:*

*Telephone:*

*E-mail:*

<b>SECTION D - EXPECTATIONS</b>	
<i>Benefits you hope to derive from membership:</i>	
1.	
2.	
3.	
4.	
<b>SECTION E - REFEREE</b>	
<i>We, the undersigned being financial members of the Nigerian-British Chamber of Commerce, declare that the applicant is known to us and is in our opinion, suitable for admission to membership of the Chamber.</i>	
<i>Name:</i>	
<i>Address:</i>	
<i>Telephone:</i>	
<i>Membership Number:</i>	<i>Date:</i>
<i>Signature:</i>	<i>Stamp:</i>
<b>SECTION E – DECLARATION</b>	
<i>*(This section must be completed by the MD/CEO)</i>	
<i>We hereby apply for membership of the Nigerian-British Chamber of Commerce and upon admittance agree to be bound by the conditions of membership. We undertake to pay all subscriptions and dues promptly and declare that all statements made by us on this Application Form are accurate.</i>	
<i>Name:</i>	<i>Signature:</i>
<i>Email:</i>	
<i>Designation:</i>	<i>Date:</i>

## GUIDANCE FOR PROSPECTIVE MEMBERS

- The application pack should be obtained from the Headquarters.
  - The completed application form should be sent via email to [Daniel.aina@nbcc.org.ng](mailto:Daniel.aina@nbcc.org.ng) or [info@nbcc.org.ng](mailto:info@nbcc.org.ng) accompanied with the e-copy of the following:
    - Corporate Profile
    - Certificate of Incorporation/Registration
    - Memorandum and Articles of Association

- CAC 2 (Details of Shareholding)
  - CAC 7 (Composition of Board of Director)
  - Evidence of payment of the application fee (N10,000)
  - Last audited report
  - Proof of Address (Utility receipt)
  - Bank reference Letter
  - Reference letter from a professional body if NBCC referee is not available.
- The application fee should be paid:
    - Via bank draft made out to "Nigerian-British Chamber of Commerce" or Cash deposit or fund transfer to our **Access Bank Plc** account number **0694099263**
  - Additional details may be provided on a separate sheet if necessary.
  - Prospective members should provide signatories of reference from a financial member and council member. (If assistance is required, please contact the Head Quarters)
  - A due diligence review will be carried out on the applicant, which includes a visit by representatives of the Chamber to the applicant's office.
  - A director of the applicant will be invited for an interview with the Membership Committee of the Chamber.
  - The applicant will be informed of the outcome of the interview within two weeks thereof
  - If successful, the applicant will be given an invoice for the fees payable. **Kindly note that development levy, enrolment fee, and application fee payments are one-time fees, except the annual subscription and online business platform.**
  - Upon payment of the fees, the applicant will be invited to an Induction Ceremony, where they will be presented with a Certificate of Membership.

**Categories of membership are as follows:**

Category	Turnover/ Gross Earnings	Enrolment Fee	Application Fee	Annual Subscription	Development Levy	Online Business Platform
<b>Premium</b>	Over N5b	N/A	N/A	N3,000,000	N/A	N/A
<b>Prestige</b>	N3-5billion	N150,000	N10,000	N750,000	N750,000	N20 ,000
<b>Corporate Plus</b>	N1-3billion	N100,000	N10,000	N350,000	N500,000	N20, 000
<b>Corporate</b>	N500m-1billion	N75, 000	N10,000	N200,000	N250,000	N20, 000
<b>Emerging</b>	Below N500m	N50, 000	N10,000	N150,000	N75,000	N20, 000